

### Community Services – Work Cert 3 (CHC30108)

The course is appropriate for persons wanting to work as support workers, case workers and client contact officers working in community settings. Training to provide emotional and practical support either face to face or via telephone is a feature of the course.

The full **Certificate 3 in Community Services Work (CHC30108)** is offered over **ONE** year of study and allows students to complete subjects related to Aged Care work and gain practical skills in residential aged care facilities. As well as undertake work experience in a regional Health Service. (10 compulsory units and 4 electives are delivered over 2 years).

<b>Desired attributes:</b>	Students should have a genuine interest in following a career within the nursing industry.
<b>Career Pathways:</b>	Refer to <a href="http://www.myfutures.edu.au">www.myfutures.edu.au</a> for career pathway information. Job titles include:- Client contact, Community care worker, Indigenous youth worker, Juvenile justice court officer, Personal; care worker, Nursing assistant, Field officer, Disability services officer, Community house worker, Care service employee.
<b>Location:</b>	TAFESA (Noarlunga Campus) in conjunction with CP@W has established a learning site at Noarlunga Campus for students from the Southern region to access the Nursing Pathways program. Southern Fleurieu students can also access this course at Mt Barker campus of TAFESA Regional.
<b>Training Provider:</b>	TAFESA South, Noarlunga Campus RTO 40319
<b>Duration:</b>	Interviews ..... – 30 min slots from 9am Course: 1 day per week (...days) from ..... Stage 1
<b>Times:</b>	9.30am – 3.30pm ( times may vary from this though)
<b>Cost:</b>	<b>Stage 1 – \$1,693.50 + Brokerage fee \$110 (inc GST) Total: \$1803.50 (billed in term instalments) (2010)</b> <b>Stage 2 – \$840.00 + Brokerage fee = \$110.00 (inc GST) Total \$1111.00 (billed in term instalments) (2010)</b>
<b>Work Placement:</b>	A minimum of 140 hours (17 shifts) on the job training occurs at the Health Service and/or aged care facility where the students are placed in Stage 2 only. This occurs as 5 days in a field placement over 2 weeks in each term. Student Log Books are used to record progress in the workplace.
<b>Student requirements:</b>	⇒ Bring paper, pens, pencils, eraser. ⇒ A navy top (eg bonds collared shirt) with Navy/black trousers ( no jeans), and closed in leather shoes (not sneakers) for work placement. ⇒ If ill, it is expected that the student will phone the Noarlunga Campus on – 8207 3968 or Mt Barker Campus on 8391 7042 on the morning of the absence.
<b>School Requirement:</b>	Schools or CP@W to organise for students to undertake Senior First Aid and Police check.
<b>Contact:</b>	..... at Noarlunga Campus 8207 3674;
<b>Class restraints:</b>	Maximum of 10

#### Core Units (8):

Code	Unit	Nom Hrs
CHCADMIN305E	Work within the administration protocols of the organisation	75
CHCCD412B	Work within a community development framework	65
CHCCOM302C	Communicate appropriately with clients and colleagues	20
CHCCS308B	Provide first point of contact	30
CHCCNET301D	Participate in networks	20
CHCORG303B	Participate effectively in the work environment	20
CHCOHS312B	Follow safety procedures for direct care work	30

#### Electives (5):

Code	Unit	Nom Hrs
CHCCS401B	Facilitate responsible behaviour	40
CHCCS422A	Respond holistically to client issues & refer appropriately	75
CHCCD401D	Support community participation	50
CHCCD404D	Develop & implement community programs	125
CHCCS414A	Provide education & support on parenting – health & well-being	75

Any queries about this course, contact the Program Coordinator on ph: 8326 4543 or 0418 891 877

Details correct at 16<sup>th</sup> November 2011