

Community Partnerships @ Work 2010 Vocational Training Course

HOSPITALITY (Café Operations)

(part of Cert 1 - Completion Course) SIT 10207

NB: Schools are expected to deliver the 5 core units of certificate 1.
This offering provides the remaining units to make up the complete Certificate 1.

This course will give students, skills desired by employers for work in small delis, cafés and coffee shops.

Job Summary: Customer service, making coffee (barista), taking cash and giving change, and preparing Hot sand cold beverages are aspects of this employment pathway.

Desired attributes:	Be well presented, have good communication skills and a good memory, be polite and patient as well as being friendly, efficient and speedy and have stamina. Must enjoy working with people, be able to work as part of a team, be prepared to work weekends and evenings and be able to handle money.
Career Pathways:	Prefer year 11 or 12. Refer to www.myfutures.edu.au for career pathway information
Location:	Noarlunga Campus of TAFESA, John Reynell Restaurant.
Duration:	1 day / week for 6 weeks in Term 3; 3 rd August – 7 th Sept
Training Provider:	TAFESA RTO 40161
Times:	9.00 am – 3.30 pm
Approx Cost:	RTO fee = \$325.00 (inclds ID) (2009) Brokerage fee = \$110.00 (inclds GST) Total fee = \$435.00
Work Placement:	We strongly recommend students undertake a week of relevant work experience to back up this course.
Student requirements:	⇒ Students MUST wear a long sleeved white shirt, black trousers / skirt, non-slip black leather shoes (not sneakers). ⇒ If ill, it is expected that the student will phone the Hospitality Office on 8207 3613 the morning of the absence.
Contact:	Kaylene Brown (Hospitality office) ph: 8207 3613
Class restraints:	Maximum number of students in a class is 14, min 8

Code	Unit of Competence	Nominal hours
SITXOHS001A	Follow workplace OH&S	10
SITXOHS002A	Follow workplace hygiene procedures <i>(done in own time via workbook)</i>	25
SITHFAB010A	Prepare & serve non-alcoholic beverages	15
SITHFAB012A	Prepare & serve espresso coffee	30
SITXFIN001A	Process financial transactions	20
	Total Hrs (2 SACE unit)	100

Any queries about this course, contact the Program Co-ordinator on ph: 8326 4543 or mob: 0418 891 877

Details correct at 25th June 2010